

<b>Greeting</b>	<i>Hi Sandy,</i>
<b>Opening p.</b>	<i>Thanks a lot for writing back. I'm also really excited about visiting you!</i>
<b>Main p. 1</b>	<i>On my first evening, I'd like to relax at home. I will probably be very tired from the trip, so I need to rest and get ready for the other days. Is that okay?</i>
<b>Main p. 2</b>	<i>As for climbing, I'm afraid I can't. I forgot to tell you, but I hurt my knee last week, so I can't do sport now.</i>
<b>Main p. 3</b>	<i>How about visiting some art galleries in your town? If you want, we could go. You know I love art! What do you think?</i>
<b>Closing p.</b>	<i>Well, I have to go now, but please let me know what you think.</i>
<b>Farewell</b>	<i>Take care,</i>
<b>Signature</b>	<i>Luis</i>

(KSE ACADEMY)

**GREETING:** Hi // Hey, what's going on Sandy? // What's up Sandy// How are you doing Sandy? ,

**OPENING:** I'm really excited about having you in Spain // I'm all excited about having you in Spain // I'm eager to meet you in Spain.

**MAIN PARAGRAPHS:** when you make a suggestion: Let's (go to a museum) // How about (going to a museum) // What about (going) // Let's go to the museum, shall we?

**CLOSING:** I'm looking forward to having you here.

**FAREWELL:** Take care // Best // All the best